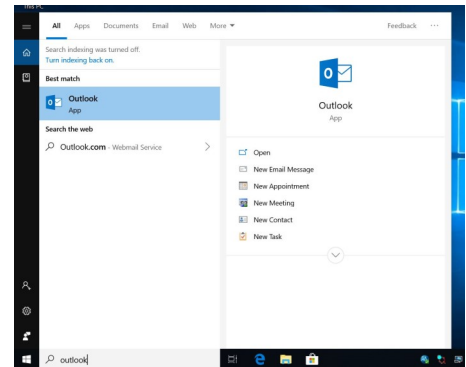




# Setting up Student Email

## For Office 365 in Windows 10

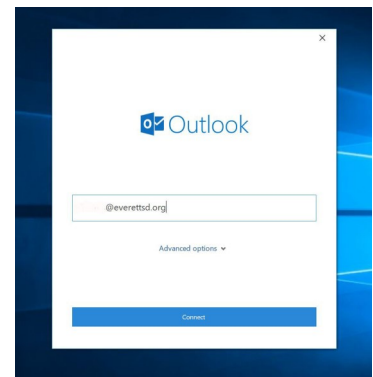
After signing into your tablet device for the first time, click on the Windows icon (lower left) and select **Outlook**



Outlook will prompt to setup email as follows:  
On the first screen enter your district email account.

**(FirstInitialLastName)@stu.everettsd.org**

Click **Connect**.

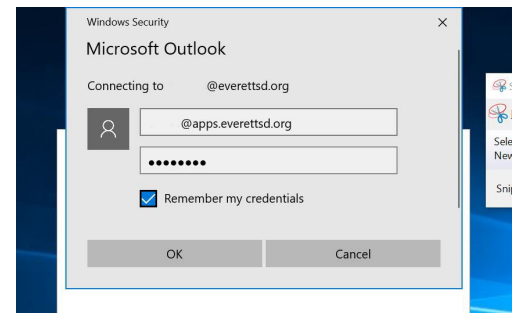


In the user field, type:

**StudentID@apps.everettsd.org**

In the password field, type:

Your **current password**



Check the box for Remember my credentials. Click **OK**

Outlook will display that the Account was successfully added.

Please **un-Check the Check Box**

Setup Outlook Mobile on my phone too. Click **Done**.

Success! Outlook will now begin loading email.

